

**Village of Waxpool Homeowners Association
Board of Directors Meeting
April 30, 2018**

Attendance:

Kandi Reddy
Sharath Kovela

Shannon Cook, Sequoia Management Company

Absent:

Amir Nasir

Call to Order:

Kandi Reddy called the meeting to order at 7:32 PM.

Approval of Minutes:

The Board reviewed the January 11, 2018 meeting minutes.

Kandi Reddy motioned to approve the January 11, 2018 meeting minutes. Sharath Kovela seconded. All in favor. Motion passed.

Resident Forum:

A homeowner was present to discuss concerns related to the tree removal done by Visual Edge.

One resident was present to express her interest in serving on the Board.

(M) Management to confirm that Amir wants to step down and advise volunteer as needed.

One resident was present to discuss his appeal for a basketball court installation on his lot.

The Board reviewed an email from a homeowner regarding speeding concerns in the community.

(M) Management to reach out to the concerned resident and see if they are interested in leading these efforts and also reach out to the county to see if they will conduct another study.

The Board reviewed an email from an owner requesting a community clean up be considered. The Board decided to hold this on June 10 from 4-7 p.m.

(M) Management to send a call for volunteers and notify community of the date and time.

The Board reviewed an email from owners on Auction Barn concerning drainage issues in the common area. No action at this time as this is a natural area, owners are permitted to fend water off of their properties as they see fit upon submission of an arc application.

The Board discussed the recent power outage in the community.

(M) Management to reach out to Dominion Power to obtain info on why this happened and if this issue has been addressed and can be avoided in the future.

Committee Reports:

Communications Committee:

Nothing to report at this time.

Social Committee:

Nothing to report at this time.

Architectural Review Board:

The ARB was present to discuss the architectural guideline amendment proposed.

The Board & ARB discussed the mailbox maintenance issues in the community. Continue to cite maintenance issues as needed for lot owners to address. Faded numbers are also a safety issue for police and fire.

The Board requested the ARB to consider language for generators & exterior lighting and report back as needed.

(C) ARB to follow up with additional suggestions on the exterior lighting and generators.

The Board reviewed correspondence regarding architectural application requests as noted below. Kandi Reddy made a motion to ratify the email votes for the following applications:

Account#- VOW121800- Pavillion – 2ft. 10 inches beyond side plane – Variance
Approved

Sharath Kovala seconded. All in favor. Motion passed.

Neighborhood Watch Committee:

There is nothing to report at this time.

Management Report- New Business

The Board reviewed the financial statements for the months of February & March, 2018.

The Board reviewed the Edward Jones investment statements.

The Board discussed the recent wind storm and reviewed two requests from owners related to damage to their fences from fallen trees. Note – The HOA was not made aware of these concerns prior to the wind storm.

Sharath Kovala made a motion not to take any action on the repair requests as these are due to a natural disaster, the HOA will address any portion on the common area damage/dead trees. Kandi Reddy seconded. All were in favor. Motion passed.

The Board reviewed the approved storm damage tree proposal from Visual Edge.

Sharath Kovala made a motion to ratify the email approval of the Visual Edge tree removal proposal in the amount of \$4,000.00. Kandi Reddy seconded. All were in favor. Motion passed.

The Board reviewed a proposal for irrigation repairs in the amount of \$2,500.00.

Sharath Kovala made a motion to approve the irrigation repair proposal in the amount of \$2,500.00. Kandi Reddy seconded. All were in favor. Motion passed.

The Board executed the updated insurance documents as needed for Travelers workers compenstaion.

The Board reviewed a contract renewal for the pet waste stations with Pet Waste Service of Virginia.

Sharath Kovala made a motion to approve the renewal contract with Pet Waste Stations of Virginia from June, 2018 -May, 2018 in the amount of \$ 2,932.00/annually. Kandi Reddy seconded. All were in favor. Motion passed.

The Board reviewed the operational calendar. The Board discussed the July meeting date. The meeting is going to be held on July 25, 2018.

(M) Management to update the community on the new July meeting date.

Old Business:

The Board discussed the VCAP county planting projects done in 2017.

(M) Management to ask Visual Edge and the county to inspect and address any plantings as needed.

The Board reviewed the lighting maintenance plan provided by Beautiful Nights. No action at this time, re-visit if needed.

The Board reviewed the right of way easement related to the Tillett Property/Waxpool Road.

(M) Management to verify easement language is amicable via legal and process as needed.

The Board discussed the pond work and updates from Loudoun County. At this time the county is working with an engineer on possible solutions that may be beneficial to both parties. Management advised that the county put a grate on the exposed pipe as needed for safety reasons in Pond 1.

(M) Management will follow up on pond items with the county for updates, as needed.

The Board reviewed a common area application for consideration.

(M) Management to contact the landscaping company and request recommendations and work with the owner for final proposal and board consideration.

Management advised the Board that comcast is not taking any accountability for the damage to the irrigation system in 2017. No further action at this time.

Executive Session:

Kandi Reddy made a motion to move into executive session at 8:54 PM. Sharath Kovala seconded. All were in favor.

Kandi Reddy motioned to come out of executive session at 9:06 p.m. Sharath Kovala seconded. All in favor.

Kandi Reddy motioned to approve decisions made during executive session, the decisions were as follows:

Account# VOW122050- 30-day extension, \$10.00 a day
Account# VOW121962- Extension until July 1, 2018, then revisit
Account# VOW342656- Extension until July 1, 2018, then revisit
Account#VOW342657- 30-day extension, \$10.00 a day
Account#VOW122090 – Appeal sent to attorney for follow up

Sharath Kovala seconded. All were in favor. Motion passed.

Adjournment:

Kandi Reddy made a motion to adjourn the meeting at 9:18PM. Sharath Kovela seconded. All were in favor.