

**Village of Waxpool Homeowners Association  
Board of Directors Meeting  
April 4, 2019**

**Attendance:**

Sharath Kovala

Shannon Cook, Sequoia Management Company

Angelia O'Connor

Jaimie Trevethan, Sequoia Management Company

Janet Walter

**Call to Order:**

Sharath Kovala called the meeting to order at 7:51 PM.

**Board Officer Appointments:**

Sharath Kovel motioned to appoint the Board positions as follows:

Sharath Kovala- President

Angelia O'Connor- Vice President

Janet Walter- Treasurer

Angelia O'Connor seconded. All in favor. Motion passed.

**Approval of Minutes:**

The Board reviewed the January 10,2019 meeting minutes.

Sharath Kovala motioned to approve the January 10,2019 meeting minutes. Angelia O'Connor seconded. Janet Walter abstained. Motion passed.

**Resident Forum:**

None

**Committee Reports:**

The Board advised that John Fitzgerald will update the website with the new Board member and to send a reminder to homeowners to lock their vehicles.

**Communications Committee:**

Nothing to report at this time.

**Social Committee:**

**(M)Management to reach out to the social committee regarding a Easter egg hunt.**

**Architectural Review Board:**

The Board reviewed the guideline amendments from the ARB to the ARC standards.

**(M)Management to send to legal for review.**

**(C) Kandi Reddy to draft a summary letter regarding the changes made in the guidelines.**

**(M) Management to notify residents with a flyer to contact management for a hard copy of the amended guidelines.**

The Board reviewed Daryl Schauss's resignation from the ARB.

Sharath Kovala motioned to accept Daryl Schauss's resignation from the ARB. Angelia O'Connor seconded. Motion passed.

The Board reviewed a committee volunteer application from Frank O'Connor to join the ARB.

Sharath Kovala motioned to appoint Frank O'Connor to the ARB. Angelia O'Connor seconded. Janet Walter abstained. Motion passed.

**Neighborhood Watch Committee:**

Nothing to report at this time.

**Management Report- New Business**

The Board reviewed the financial statements for the months of January - February, 2019.

The Board reviewed the decisions made via email.

Sharath Kovala made a motion to ratify the email approvals/ volunteer request for the following:

Cedar Run proposal for a tree removal behind 42648 Cochrans Lock Drive in the amount of \$385.00.

Remove tree leaning on fence at 42681 Cochrans Lock Drive

Frank O'Connor appointed to the ARB Committee Volunteer

Angelia O'Connor seconded. Janet Walter abstained. Motion passed.

The Board reviewed the operational calendar.

The Board discussed the snow removal contract. The Board will keep the current contractor with Cedar Run Landscaping.

The Board discussed the community clean up.

**(M)Management to send a call for volunteers.**

The Board discussed the trash contract.

**(M)Management to obtain bids.**

The Board discussed adding snow removal for the walking paths. No action will be taken at this time.

The Board reviewed the public hearing notice from the Loudoun County Department of Planning and Zoning to consider the amendments to the zoning ordinance.

The Board reviewed the Reserve study updates.

**(M)Management to obtain bids for gravel and to evaluate the asphalt paths in the Virginia Oaks section.**

The Board discussed signs needing repair throughout the community.

**(M)Management to re-evaluate which signs should be replaced and obtain updated bids to send to the Board**

**Old Business:**

The Board discussed the pond updates. Waiting on approval from DEQ for the grants.

**(M)Management to follow up with the County as needed.**

The Board reviewed the County's response and updates in regards to the traffic calming. No action will be taken until the school work is completed.

The Board discussed plantings at the school. No action will be taken until the school work is completed.

The Board reviewed a request from a homeowner to remove trees in the common area behind 42653 Cochrans Lock Drive.

**(B) Sharath Kovala to evaluate the trees.**

The Board reviewed a request from a homeowner to plant trees as a screening for account#VOW122062.

Angelia O'Connor motioned to approve the tree plantings of 2 river birches and 2 green giants for account#VOW122062. Sharath Kovala seconded. All in favor. Motion passed.

**Executive Session:**

Sharath Kovala made a motion to move into executive session at 8:42 PM. Angelia O'Connor seconded. All were in favor. Motion passed.

Sharath Kovala motioned to come out of executive session at 8:50p.m. Angelia O'Connor seconded. All in favor. Motion passed

Sharath Kovala motioned to approve decisions made during executive session, the decisions were as follows:

Account# VOW242597 - No Action  
Account# VOW242628 – No Action  
Account# VOW421800 - Re-Inspect  
Account# VOW742700 – 7-day extension/ \$50  
Account# VOW842619 – 7-day extension/\$50  
Account# VOW122050 – RVC Waived  
Account# VOW242605 – RVC Waived

Angelia O'Connor seconded. All were in favor. Motion passed.

**Adjournment:**

Sharath Kovala made a motion to adjourn the meeting at 8:53PM. Angelia O'Connor seconded. All were in favor. Motion passed.