

**Village of Waxpool Homeowners Association
Board of Directors Meeting
October 10, 2019**

Attendance:

Sharath Kovela
Angelia O'Connor
Janet Walter

Shannon Cook, Sequoia Management Company
Jaimie Trevethan, Sequoia Management Company

Call to Order:

Sharath Kovela called the meeting to order at 7:33 PM.

Approval of Minutes:

The Board reviewed the July 11,2019 meeting minutes.

Sharath Kovela motioned to approve the July 11,2019 meeting minutes. Angelia O'Connor seconded. All in favor. Motion passed.

Resident Forum:

The Board reviewed an email from a homeowner requesting to have the brush removed from the common area behind 42589 Cochrans Lock. No action will be taken.

Committee Reports:

No updates.

Communications Committee:

The Board discussed John Fitzgerald updating the website.

Social Committee:

The Board reviewed the event schedule from the social committee. The next events will be a Halloween pizza party on October 31,2019 from 5:00pm-6:00pm located on Trappe Rock Court and Santa's Sleigh on December 21,2019 from 1:00pm- 4:00pm.

The Board reviewed Tracy Sheppard's volunteer resignation from the Social Committee at year end.

Sharath Kovela motioned to accept Tracy Sheppard's resignation from the Social Committee. Janet Walter seconded. All in favor. Motion passed.

The Board discussed the Holiday volunteer event and location options. The Board has decided to hold the holiday event at DC Prime.

Architectural Review Board:

The Board discussed solar panels. Tabled for ARB feedback.

Neighborhood Watch Committee:

Nothing to report at this time.

Management Report- New Business

The Board reviewed the financial statements for the months of July -September 2019.

The Board reviewed the decisions made via email.

Sharath Kovala made a motion to ratify the email approvals for the following:

Cedar Run proposal for common area tree removals behind 42625 Cochrans Lock in the amount of \$925.00

Cedar Run proposal for a tree removal in the common area behind 22015 Ayr Hill Court in the amount of \$350.00

Cedar Run proposal for gravel replenishment along Virginia Oaks in the amount of \$650.00.

Cedar Run proposal for a tree removal in common area behind 21979 Auction Barn Drive in the amount of \$700.00.

Cedar Run proposal for a tree removal in common area behind 22090 Auction Barn Drive in the amount of \$475.00

Cedar Run proposal to chop and drop dead trees in the common area near 42654 Trappe Rock Court and 21974 Auction Barn Drive in the amount of \$1,300.00.

Angelia O'Connor seconded. All in favor. Motion passed.

The Board reviewed a watering proposal for the new tree installations next to 22062 Auction Barn Drive in the amount of \$750.00.

Sharath Kovala motioned to approve the watering proposal for the new tree installations next to 22062 Auction Barn Drive not to exceed in the amount of \$750.00. Janet Walter seconded. All in favor. Motion passed.

The Board discussed the VAPOA updates regarding disclosure packages.

The Board reviewed the call for candidates draft mailing. Management will send with the budget.

Old Business:

The Board discussed the pond updates and response from the County regarding the condition of the pond. Waiting on additional information.

The Board discussed the traffic calming updates. A traffic calming study was done. Not enough to qualify. Waiting on an update from the County.

The Board discussed the planting request near the school. No updates at this time.

The Board will revisit the asphalt proposals in January 2020.

The Board reviewed and discussed the 2020 draft budget.

Sharath Kovela motioned to approve the 2020 budget with no increase to assessments. Janet Walter seconded. All in favor. Motion passed.

The Board reviewed and discussed the 2018 draft audit.

The Board reviewed the 2018 taxes from Malvin, Riggins & Company, P.C.

Sharath Kovela motioned to accept the 2018 Taxes. Janet Walter seconded. All in favor. Motion passed.

Sharath Kovela motioned to accept the 2018 draft audit. Janet Walter seconded. All in favor. Motion passed.

Daryl Schauss from Cedar Run Landscaping was present to discuss a proposal to install 2 maple trees along Virginia Oak Court.

(M)Management to obtain an additional bid from Premier.

Bruce Bennett called in to discuss the Reserve Study with the Board.

Sharath Kovela motioned to approve the 2019 Reserve Study. Janet Walter seconded. All in favor. Motion passed.

The Board reviewed the operational calendar.

Executive Session:

Sharath Kovela made a motion to move into executive session at 9:07 PM. Angelia O'Connor seconded. All were in favor. Motion passed.

Sharath Kovela motioned to come out of executive session at 9:20p.m. Angelia O'Connor seconded. All in favor. Motion passed

Sharath Kovela motioned to approve decisions made during executive session, the decisions were as follows:

Account# VOW122010- No Action

Account# VOW122018- 30 days/\$10 day

Account# VOW122059- No Action

Account# VOW421789- Extension until April 15,2020/\$10 day
Account# VOW421797- 30 days/\$10 day
Account#VOW842627- No Action
Account# VOW842631- No Action
Account# VOW842634- 30 days/\$10 day

Angelia O'Connor seconded. All were in favor. Motion passed.

Adjournment:

Sharath Kovala made a motion to adjourn the meeting at 9:22PM. Angelia O'Connor seconded. All were in favor. Motion passed.