

**Village of Waxpool Homeowners Association
Board of Directors Meeting
April 20, 2020 via zoom**

Attendance:

John Fitzgerald
Tracy Sheppard
Lindsay Owen

Shannon Cook, Sequoia Management Company

Call to Order:

John Fitzgerald called the meeting to order at 7:06 pm.

Approval of Minutes:

The Board reviewed the January 9, 2020 (annual & operational) & March 10, 2020 meeting minutes.

John Fitzgerald motioned to approve the operational meeting minutes from January 9th & the Special meeting minutes from March 10, 2020. Tracy Sheppard seconded. All in favor. Motion passed.

Resident Forum:

Two residents were on the call. Nothing to discuss.

The Board discussed and email from a resident who is looking to get a neighborhood tip together for the trash company. Management is working on getting them a proper process to deliver.

The Board reviewed an email from an owner requesting permission to store their RV temporarily for a non-profit donation for use. John Fitzgerald motioned to allow the RV to remain 30 days after the Virginia Stay at Home order is lifted.

Committee Reports:

No updates.

Communications Committee:

John F. is working on finalizing the email list for the community. Will work with management to obtain emails not on file.

Social Committee:

The Board discussed the 2020 social events, limited due to COVID-19. Easter Bunny was able to make an appearance while social distancing. Other food truck events and such are being planned at this time.

Architectural Review Board:

Errol Bake, Chair was on the call and noted that meetings are now being held via zoom during COVID - 19. He also noted that he would be sending a recently approved application for an addition that is the first of its size to the Board as an FYI and for any feedback.

The Board tabled the solar panels discussion. Errol and Shannon to research old emails here and revisit as needed.

John Fitzgerald motioned to ratify the appointment of Sharath Kovala to the Architectural Review Board. Tracy Sheppard seconded. All in favor. Motion passed.

Neighborhood Watch Committee:

Nothing to report at this time.

Management Report- New Business

The Board reviewed the financial statements for the months of January – March, 2020.

The Board reviewed the decisions made via email.

John Fitzgerald made a motion to ratify the email approvals for the following:

Cedar Run proposal for common area tree removals behind 42616 Cochran's Lock in the amount of \$700.00

ProPave proposal for asphalt and concrete work on the paths in the community as well as asphalt work on Virginia Oaks Court in the amount of \$25,640 to be paid from operating reserves.

Tracy Sheppard seconded. All in favor. Motion passed.

The Board reviewed an email from an owner related to dead trees in the common area behind 42632 Cochran's Lock. Daryl to provide pricing for second tree in this area and Board will revisit via email.

The Board reviewed an email from a resident related to possible dead trees behind 21860 Parsells Ridge. Cedar Run is working with the owner to obtain specifics as they did not note any dead trees that were a threat in this area. Daryl to provide bid asap and management will send for an email vote.

The Board reviewed a request from an owner at 42648 Cochran's Lock related to the maintenance of the wooded common area near their lot. Two proposals for clean up were reviewed. Tabled for more information. Revisit via email.

The Board reviewed a concern related to drainage on the asphalt path near 42688 Cochran's Lock. The Board also reviewed feedback from a few vendors on options to repair here. Cedar Run to submit recommendation and revisit this via email.

Old Business:

The Board discussed the traffic calming and VDOT updates. The ballot mailing was sent. John will send a few email reminders over the next few weeks. Management will forward out updates on responses as received.

The Board reviewed proposals for audit & taxes. John Fitzgerald made a motion to approve the Goldklang proposal in the amount of \$3,300.00. Lindsay Owen seconded. All were in favor. Motion passed.

The Board discussed the pond updates. Waiting on the County to provide their plans. No updates at this time.

The Board reviewed repair and upgrade proposals related to the front entrance lights from Beautiful Nights. Management to inquire for more details. Cedar Run to look and propose suggestions.

The Board reviewed the email correspondence related to the Sheetz being proposed to be built near the community as well as correspondence from neighboring communities related to the project. John F. to work on drafting a letter to the B.O.S and the community related to the concerns with the project.

The Board reviewed the operational calendar.

The Board reviewed the asphalt schedule update.

The Board discussed the recent work done on Iannis Spring by VDOT on the gravel shoulders.

Executive Session:

John Fitzgerald made a motion to move into executive session at 8:46 PM. Tracy Sheppard seconded. All were in favor. Motion passed.

John Fitzgerald motioned to come out of executive session at 8:56p.m. Tracy Sheppard seconded. All in favor. Motion passed

John Fitzgerald motioned to approve decisions made during executive session, the decisions were as follows:

Account# VOW122035- Violation appeal- Denied, must bring into compliance with current ARB standards, granted until June 15, 2020 to comply.

Account# VOW242669- Architectural Application Appeal- Denied, must bring into compliance per ARB standards, granted until October 31, 2020 to submit application and complete.

Tracy Sheppard seconded. All were in favor. Motion passed.

Adjournment:

John Fitzgerald made a motion to adjourn the meeting at 8:59PM. Tracy Sheppard seconded. All were in favor. Motion passed.