

**Village of Waxpool Homeowners Association
Board of Directors Meeting
January 14, 2021 7:00 PM via zoom**

Attendance:

John Fitzgerald
Tracy Sheppard
Lindsay Owen

Shannon Cook, Sequoia Management Company
Morgan Weedon, Sequoia Management Company

Call to Order:

John Fitzgerald called the meeting to order at 7:02 pm.

Approval of Minutes:

The Board reviewed the October 8, 2020 meeting minutes.

John Fitzgerald motioned to approve the October 8, 2020 meeting minutes. Lindsay Owen seconded. All in favor. Motion passed.

Resident Forum:

A resident was present to discuss his architectural application and timeline needed to review the additional information that The Board requested of him.

A resident was present to learn more about the process and expectations of architectural applications.

The Board reviewed an email from a Broadlands resident regarding a fallen tree in the VOW common area and requesting the association replant in the common area.

Management noted that the dead trees reported had been addressed by Cedar Run, however, Cedar Run noted one additional tree of concern.

The Board reviewed a resident's email requesting a cleanup of branches, logs, leaves behind 42699 Cochrans Lock in the common area. The Board decided due to this being a natural area not to take action, however, advised if the owner wanted to take action they could submit a common area application.

Committee Reports:

Communications Committee:

John gave an update on the website.

Social Committee:

Social Committee to meet every quarter. The Board reviewed the recent social meeting minutes.

Architectural Review Board:

Errol Baker gave an update for the ARB.

The Board discussed the need to consider amendments for the side plane restrictions in the arc standards. Tabled for further discussion.

Neighborhood Watch Committee:

The Board reviewed an email from Deputy John Miller regarding the new point of contact.

New Business

The Board reviewed the financial statements for the months of October-December 2020.

The Board reviewed the Edward Jones account update.

John Fitzgerald motioned to approve ratifying the following actions taken outside of a meeting –

- Approval - removal of dead tree in a common area behind 42724-42728 Ridgeway. - \$650.00
- Approval - 21983 Auction Barn Dr. - pool, hot tub, patio, fencing, retaining walls, plantings and lighting

Tracy Sheppard seconded. All were in favor. Motion passed.

The Board reviewed & discussed the 2019 audit. John Fitzgerald motioned to approved. Lindsay Owen seconded. All in favor. Motion passed.

The Board reviewed & discussed the 2020/2021 Audit & Tax proposal at a rate of \$3,350.00 (2020) \$3,400 (2021). John Fitzgerald motioned to approve. Tracy Sheppard seconded. All in favor. Motion passed.

The Board discussed the removal of the no trespassing signs at entrances due to the VDOT requirement.

(M) Management to work with the Board on relocate sites as needed.

The Board reviewed Goldklang's deferred assessment resolution. John Fitzgerald motioned to apply all or part of the excess assessment income to the following year's assessments and that such final amount shall be at The Boards discretion. Lindsay Owen seconded. All in favor. Motion passed.

Old Business:

The Board discussed the new speed hump installed on Cochrans Lock.

The Board reviewed an email about damage to walking trails along Belmont Ridge Road due to the county utility work & road expansion. The vendors noted they would address defects.

The Board discussed the front entrance lighting upgrade.

(B) Board to provide management login information and control access information for new lighting system at front entrance.

The Board discussed the outstanding repairs approved for the Cochran's Lock path repair. Waiting on owner approval to move forward due to impacts of owners property.

(M) Management to reach out to owner and advise we will move forward no later than April 15th if an agreed work order cannot be secured.

The Board reviewed the operational calendar. The April meeting will be held on the 7th.

(M/B) to work together to send notice to the community.

Executive Session:

John Fitzgerald made a motion to move into executive session at 7:53 PM to discuss architectural issues and consult with legal council. Tracy Sheppard seconded. All were in favor. Motion passed.

John Fitzgerald made a motion reconvene in open session at 9:59 p.m. Tracy Sheppard seconded. All were in favor. Motion passed.

John Fitzgerald motioned to approve decisions made during executive session, the decisions were as follows:

VOW842651: Refer to legal for follow up regarding front & rear addition requests.

VOW122039: Management to follow up with owner and require a response to common area dumping.

VOW242657: Refer to legal for follow up

VOW842634: Waiver Request Denied, Revisit in Spring, Not Completed.

VOW242657: Disapproved Shed

VOW842626: Approved Patio Extension

VOW242681: Approved Common Area Tree Installation, developer tree not required to be replaced.

Tracy Sheppard seconded. All were in favor. Motion passed.

Adjournment:

John Fitzgerald made a motion to adjourn the meeting at 10:12 PM. Tracy Sheppard seconded. All in favor. Motion passed.